



## Resource Request Application—USA

Before you get started on the details of this application, please verify that you are qualified to complete the following:

1. Are you or your recipient registered as an NGO (Non-Governmental Organization) that is tax exempt?  Yes  No
2. Do you or your recipient have the ability to clear the container once it is in country? That includes agency fee, taxes, unloading, and hauling from port. This could be approximately \$3,000.  Yes  No
3. Can you cover the cost or a portion of \$10,900 for the shipping of the donated materials?  Yes  No

Once you can complete the 3 above items, CRI will prayerfully come alongside you and the receiving ministry with prayer and planning to complete the process.

*Upon approval, the shipping payment will need to be wired to the CRI bank account. Those details will be sent to you once your application is approved.*

Name of the organization requesting the resources:

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Country to receive the resources:

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Name of the port at which the resources will arrive:

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Name of Customs Clearing Agent:

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Name of Previous Container Sender:

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Contact information for person/organization requesting resources:

Name 

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Mailing Address 

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City \_\_\_\_\_ State \_\_\_\_\_  
Zip Code \_\_\_\_\_ Country \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_

**Contact information for person/organization receiving the resources overseas:** (Please continue onto next page)

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_

**What are the major ministry endeavors of this organization?**

\_\_\_\_\_  
\_\_\_\_\_

**How will the CRI resources be used in conjunction with these ministries?**

\_\_\_\_\_  
\_\_\_\_\_

**Please list a few references that we can contact regarding your ministry or the recipient ministry**

\_\_\_\_\_  
\_\_\_\_\_

**Please list any websites that would share more about your ministry.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*A Little Advice: Destination port and carrier agents are known for “gouging”, and import processing is complicated anyway. Therefore, the recipient is responsible for investigating any potential problems with resources being shipped. You need to know if there are any import regulations or legal restrictions on any particular content. **Please have a local budget for receiving, clearing, and door delivery of your shipment.** Be prepared to receive the shipment with a local budget tax and duty exonerations, permits, capacity to unload and warehouse, etc.*

**If there are issues, please list them here:**

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**Below is approximately what you will receive:**

**4 Pallets of Bibles:** Assorted translations in both whole Bibles and New Testaments.

**4 Pallets of Mixed Library Books:** Multiple varieties of topics and subjects written by Christian authors.

**1 Pallet of Seminary Materials:** Pastoral training, Bible College and Seminary, Commentaries, Bible handbooks and dictionaries, theology, doctrine, Greek and Hebrew studies, concordances, topical Bibles, study Bibles, etc.

**2 Pallets of Christian Education and Discipleship Materials:** Curriculum from assorted publishers for all age groups. May also include Children’s ministry materials, VBS materials, visual aids, programs such as AWANA, and Word of Life, etc.

**1 Pallet of Daily Breads:** Individual devotional booklets for mass distribution.

Upon request, the following materials may also be made available (indicate desired pallets below):

\_\_\_\_\_ **1 Pallet of Music:** Varieties of Hymnals, choir music, cantatas, piano and organ music, sheet music, musical drama, and scripts

\_\_\_\_\_ **1 Pallet of Textbooks:** Textbooks from multiple publishers in various subjects for various age groups. May also include dictionaries, encyclopedias, home school materials, visuals, and other educational materials for elementary to high school age students.

\_\_\_\_\_ **1 Pallet of Audio/Visual Material:** Sermons, teachings, seminars, and conferences on CD and DVD.

*NOTE: It does take time (sometimes months) to process our materials and resource applications. Upon our receipt of your application, we will notify you. However, please wait for us to contact you as the processing advances. Please keep in mind that all of CRI’s resources are donated, and are therefore typically used materials. As well, we cannot control what God sends us, so we can only make available what we have and in the quantities that we have them. Share with us your needs and we will try to meet that need the best we can.*

*The final arrangements for this shipment will be made with a CRI representative to determine, in advance, exactly what you will receive and how it will be shipped.*

*Each pallet contains 63 individual boxes at 17.5 X 11.5 X 8 inches in size. Each box will weigh an average weight of about 35 pounds, and each pallet will weigh about 2000 pounds. Materials are shipped by pallet-load under normal circumstances in a 20-foot sea container. Remember that the shipping of materials is based on availability at the time of shipping.*

# CRI Resource Recipient Responsibility Agreement

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Person Receiving Resources

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Ministry Organization Receiving Resources

The above named person and ministry organization need to understand and agree with the terms set by Christian Resources International regarding the reception of ministry materials. Each of the following is an important requirement of this transaction and must be adhered to by all receiving parties.

1. The content of the container is a donation for ministry purposes. The materials are for free distribution or free access through libraries and resource facilities. None of the materials may be sold, traded, or used commercially without direct authorization from CRI.
2. CRI leaves the ultimate responsibility for the content of the shipment with the recipient. You need to check all of the materials before you distribute them to make sure they are in line with your ministry's values and beliefs.
3. All financial obligations need to be paid before the resources can be shipped unless other arrangements have been made in advance with the CRI administration.
4. CRI will be responsible for the packing and shipping of the resources from the CRI site. Once it is on its way it becomes the property and responsibility of the end recipient. The recipient will take full responsibility for the shipment when it reaches the foreign port. The recipient will need to do all paperwork, pay all duties and fees, clear the resources through customs, and have it transported and unloaded at their own expense. CRI does not participate in any of the in country processes.
5. The recipient is obligated to document the flow of materials and share that documentation with CRI. Photos of the unloading and distribution, testimonies from recipients, stories of God's blessing through the materials, etc. are all ways that the documentation can be done.
6. CRI is not responsible for the loss of or damage to materials once they leave the loading facilities at CRI. If you wish to have your materials insured it must be specifically requested and will be an additional cost to you.

By signing below you are indicating that you have read, understand, and agree to all of the terms listed on this page. Please get answers to any questions before signing below.

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Signature

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Date